

**BOARD OF EDUCATION
HOWELL TOWNSHIP, NEW JERSEY**

M E M O R A N D U M

TO: Members of the Finance Committee
(Albert Miller - Chairperson, MaryRose Malley and Jennifer Okerson
Citizen Members: Matthew Clarke, Samantha Miller and Jeff Smith)

FROM: Ronald Sanasac
Assistant Superintendent for Business Administration/Board Secretary

DATE: October 23, 2020

RE: **FINANCE COMMITTEE MEETING**

The Finance Committee Meeting of the Howell Township Board of Education will be meeting on Wednesday, October 28, 2020 at 7:00 p.m. utilizing a remote electronic format, Zoom Webinar. Per the directive of NJ Governor Executive Orders, in person attendance is not permitted. (This constitutes an adequate notice of said meeting under the provision of Chapter 231, PL 1975.) In accordance with DCA (DLGS) guidance, public will be able to participate using the chat function within the program. Details and links will be available on the district website www.howell.k12.nj.us prior to the meeting date.

Community members wishing to participate as a Zoom Webinar attendee should RSVP by Wednesday, October 28th 3:00p.m. and by visiting the following link:
https://us02web.zoom.us/webinar/register/WN_YagiNREuQMq_NJEfHMKvTg

AGENDA:

1. Budget Update
2. COVID Grant Update
3. Budget Calendar
4. Tech Purchases
5. Committee Minutes
6. Any other items that may arise.

**PLEASE NOTE A QUORUM OF THE BOARD WILL NOT BE PRESENT.
FORMAL ACTION WILL NOT BE TAKEN.**

Ronald Sanasac

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RS/tg

c: Members of the Board of Education, Administrators
Asbury Park Press, News Transcript, Tri-Town News, Star Ledger
District Wide Email
POSTED: Administration Building, All Schools and District Website